



**Memorandum**

**To:** Board Chairmen and Superintendents

**From:** Tammy Grissom, TSBA Executive Director  
Joe Mike Akard, TSPMA Executive Director

**Subject:** Tennessee School Plant Management Association Membership Dues

**Date:** January 31, 2015

The Tennessee School Boards Association (TSBA) and the Tennessee School Plant Management Association (TSPMA) have partnered to provide your school system with the following benefits:

1. Facilities training annually at one of TSBA's meetings.
2. Facilities training at several TSPMA meetings including:
  - a. TSPMA annual conference in June 6<sup>th</sup> thru 8<sup>th</sup>, at the Music Road Convention Center in Pigeon Forge, no registration fee and send as many staff members as you wish.
  - b. Two TSPMA mini conferences (spring at Pigeon Forge and fall at Paris Landing State Park; no registration fee)
  - c. TSPMA quarterly district meeting (no registration fee).
3. Facilities planning manual/procedure of recommended minimum standards for renovations and new construction.
4. Assistance to your facilities personnel in developing long range capital improvement plans for your district.
5. Assistance to your facilities personnel in developing appropriate preventative maintenance schedules for your facilities and equipment and proper cleaning standards for your school facilities.
6. Recommended staffing of maintenance and custodial personnel, using national standards and data from Tennessee schools.
7. Serve as a contact for you and your board chairman on questions related to your facility concerns.

We encourage you and/or your school facilities personnel to join TSPMA. The annual membership fee is \$200.00. With TSPMA membership, you will have engineers, construction managers, business managers, educational facilities managers and educators that have a vast knowledge of school system operations and management at your fingertips.

If you have any questions or concerns about your facilities, please contact Joe Mike Akard, TSPMA Executive Director at [tspma@att.net](mailto:tspma@att.net) or 423-612-3037 or Tammy Grissom, TSBA Executive Director at [tammyg@tsba.net](mailto:tammyg@tsba.net) or 615/815-3901. Thank you.

